

Job Posting: General Interest Content Intern

Company: e|solve

Position: General Interest Content Intern

Location: Remote/Hybrid

Hours: 10 hours per week

Compensation: Details provided during the interview process

Duration: 6-10 weeks (flexible)

The Opportunity:

e|solve is seeking a motivated and detail-oriented intern to assist with various projects across multiple departments. This internship provides an opportunity to gain hands-on experience in business operations, project management, research, and professional development.

Key Responsibilities:

- Assist with administrative and operational tasks.
- Conduct research and compile reports.
- Support project coordination and documentation.
- Collaborate with team members to develop solutions for business challenges.
- Help create and organize digital assets and content.
- Attend team meetings and contribute ideas.
- Present a final summary of contributions at the end of the internship.

Who Should Apply?

- Students or early-career professionals interested in gaining general industry experience.
- Strong organizational skills and attention to detail.
- Ability to commit 10 hours per week for 6-10 weeks.
- Experience with basic office software (e.g., Microsoft Office, Google Suite) is preferred.
- Strong communication and problem-solving skills.
- Passion for learning and professional growth.

Why Join Us?

- Paid Internship
- Flexible Schedule: Remote work with structured tasks.
- Professional Growth: Gain industry experience and mentorship.
- Letter of Recommendation upon successful completion.

Apply Now!

Visit our website to learn more about our company and apply by April 10, 2025 [HERE](#).
Email info@esolvesolutions.org with questions. We look forward to hearing from you!

www.esolvesolutions.org/summer-internship

<mailto:info@esolvesolutions.org>